

# Bachelor of Applied Science in Management

## Program Description

The Bachelor of Applied Science (BAS) in Management degree builds on an existing Associate in Applied Science (AAS), Associate in Applied Science-Transfer (AAS-T), Associate in Arts, Direct Transfer Agreement (AA-DTA), or Associate in Science (AS) degrees, adding upper division coursework to complete a four-year degree. Applicants are accepted year round. The program can be completed in a two or three-year track and online. Students can enter the program in the fall, winter, spring, or summer.

This degree is designed to provide program graduates with the knowledge and skills needed to move into management or supervisory positions or create new employment opportunities and entrepreneurial ventures in a rapidly changing global economy. The Bachelor's curriculum includes a mix of required core management and general studies courses. After completing the first year of the program (45 credits), each student also completes a five-credit internship which is developed by the student and employer partner.

## Career Opportunities and Earnings

Potential positions include management, accounting, project management, or entrepreneurial. Obtaining advanced academic degrees may lead to administrative positions in business administration, education, and management. The demand for managers should remain strong over the next decade.

For current employment and wage estimates, please visit and search for the relevant occupational term: [bls.gov/oes](https://www.bls.gov/oes)

## Program Outcomes

- Demonstrate ability to communicate effectively and use the language, tools, concepts and models of management applicable to the professional/technical discipline
- Demonstrate ability to apply critical thinking and knowledge in a field specific context
- Demonstrate an understanding of management roles and the nature of leadership
- Apply the principles and philosophy of management systems
- Analyze systems for planning and decision-making
- Prepare and complete cost control processes including the ability to establish a budget, prepare cost reports, and forecast expenditures
- Employ new and developing information technologies
- Acquire, organize, analyze, and interpret information and data to make informed, reasoned, equitable decisions
- Identify and describe human behavior in an organizational setting
- Identify and analyze human resource systems for employment, compensation and training
- Institute and facilitate team-based problem-solving environments
- Develop and articulate a statement of values or code of ethics
- Demonstrate a knowledge of the community and an understanding of issues related to diversity

## Special Features

- Students in the BAS program have the advantage of a low faculty to student ratio.
- The BAS program does not currently have a waiting list.
- The BAS program curriculum is designed to prepare students for completing a Master of Business Administration or similar degree.

## Program Prerequisites

Students entering this program should have basic knowledge of a computer and touch-typing skills. It is recommended that online students complete [HUMDV 101](#). Writing classes are embedded in the program. Excel, Word, PowerPoint, and the use of email are tools BAS students will use throughout the program. Those who are

not familiar with or comfortable using those programs should locate online, self-study resources or consider enrolling in courses offered by the college. Students may need to complete prerequisite coursework prior to full admittance to the program.

- 5 credits of college math at the 100 level with a 2.0 GPA or better
- 5 credits of ENGL& 101 with a 2.0 GPA or better
- 5 credits of Humanities Distribution
- 5 credits of Natural Sciences Distribution
- Associate in Arts (AA), Associate in Science (AS), Associate in Applied Science (AAS) or Associate in Applied Science-Transfer (AAS-T) with 2.0 GPA or better

**Approximate Additional Costs**

- Request official transcripts from outside colleges (estimated): \$20
- Books, supplies and miscellaneous fees: \$2400
- Laptop computer: \$1000
- Personal health insurance (recommended): \$39- \$190 per quarter
- Travel/Transportation: varies

Current tuition and fee information is published on the College website at [pencol.edu](http://pencol.edu) or by calling the Student Services Office at (360) 417-6340.

Financial aid is available to all students who qualify. To learn more about these opportunities, visit [pencol.edu/financial](http://pencol.edu/financial).

**Application Process**

Applications for admission are accepted year-round. Once accepted into the program, students may take courses fall, winter, or spring quarters. All required courses are offered online. To learn more about the application process, visit [pencol.edu/applying-program/bas-application-form](http://pencol.edu/applying-program/bas-application-form).

Note: This schedule is based on full-time enrollment for two academic years. Students who enter the program mid-year will adjust their schedules accordingly.

**Area of Study**

Business and Management

## First Quarter

Catalog #	Title	Credits
BAS 301	Managerial Accounting	5
BAS 315	Management, Leadership, and Organizations	5
ENGL 325	Professional and Organization Communications	5

## Second Quarter

Catalog #	Title	Credits
BAS 325	Legal Environments in Business	5
BAS 358	Marketing for Managers	5
MATH& 146	Introduction to Stats	5

## Third Quarter

<b>Catalog #</b>	<b>Title</b>	<b>Credits</b>
BAS 340	Applied Financial Management	5
BAS 380	Project Management	5
	Social Sciences	5

## Fourth Quarter

<b>Catalog #</b>	<b>Title</b>	<b>Credits</b>
BAS 390	Human Resources Management	5
BAS 435	Operations Management	5
	ECON& 201 or ECON& 202	5

## Fifth Quarter

<b>Catalog #</b>	<b>Title</b>	<b>Credits</b>
BAS 330	Management Information Systems	5
BAS 485	Ethics for Managers	5
	Humanities	5

## Sixth Quarter

<b>Catalog #</b>	<b>Title</b>	<b>Credits</b>
BAS 461-465	BAS Internship	1-5
BAS 490	Strategic Management & Policy	5
	Natural Sciences	5
	<b>Total Credits</b>	<b>90</b>